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29 September 1970

MEMORANDUM FOR: Director of Research and Development

THROUGH : Special Panel/ORD

SUBJECT : Recommendation for Promotion -
25X1A9a [REDACTED]

25X1A9a

1. It is recommended that [REDACTED] Support Staff/ORD be promoted from GS-4 to GS-5. Your approval of the recommendation contained in paragraph 4 is requested.

25X1A9a

2. [REDACTED] entered on duty with the Agency on 20 July 1969, and was subsequently assigned to Office of Research and Development in September 1969, as a GS-3. After entering on duty with ORD, she attended courses to improve her shorthand capabilities, and after successful completion of the Agency test was promoted to GS-4 in December 1969.

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3. Since her FOD date, [REDACTED] has been assigned to Support Staff/ORD as a property assistant to [REDACTED] and, most recently, as security assistant to SO/ORD. She has carried out her assignments with enthusiasm, is quick to learn, and has adapted to the broad requirements of the Support Staff in an exemplary manner.

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25X1A9a 4. It is recommended that [REDACTED] be approved for promotion from GS-4 to GS-5 in order to more accurately reflect her current capabilities and potential for this staff.

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[REDACTED]
Administrative Officer
Office of Research and Development

RECOMMEND APPROVAL:

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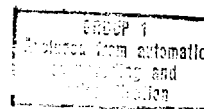
29 SEP 1970

Chairman, Special Panel/ORD

Date

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EYES ONLY



approved

EYES ONLY

Approved For Release 1999/09/27 : CIA-RDP91-00452R000100100115-1

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SUBJECT: 25X1A9a
Recommendation for Promotion -
[REDACTED]

APPROVED:

25X1A9a

[REDACTED]
Director of Research and Development

2 OCT 1970

Date

Distribution:

- Original & 1 - Addressee
- 1 - Special Panel/ORD
- 1 - PO/ORD

AO/ORD/DD/S&T: [REDACTED] :dpc 2637 (28 Sept 70)

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